



Central Library

Kagamiyama 1-2-2,
Higashi-Hiroshima, 739-8512
TEL.082-424-6214 FAX.082-424-6204
toshio-fukyu-cent@office.hiroshima-u.ac.jp

West Library, East Library

Kagamiyama 1-7-2,
Higashi-Hiroshima, 739-8512
TEL.082-424-6229 FAX.082-424-6223
toshio-fukyu-west@office.hiroshima-u.ac.jp

Access

Take the bus bound
for Hiroshima University at
JR Saijo or Hachihonmatsu station.
The nearest bus stop is:
Central Library - 広大中央口
[Hirodai Chuo-guchi],
West Library - 広大西口
[Hirodai Nishi-guchi],
East Library - 大学会館前
[Daigaku-kaikan mae]



Higashi-Senda Library

Higashi-Senda 1-1-89, Naka-ku, Hiroshima, 730-0053
TEL.082-542-6972 FAX.082-542-6974
toshio-fukyu-senda@office.hiroshima-u.ac.jp

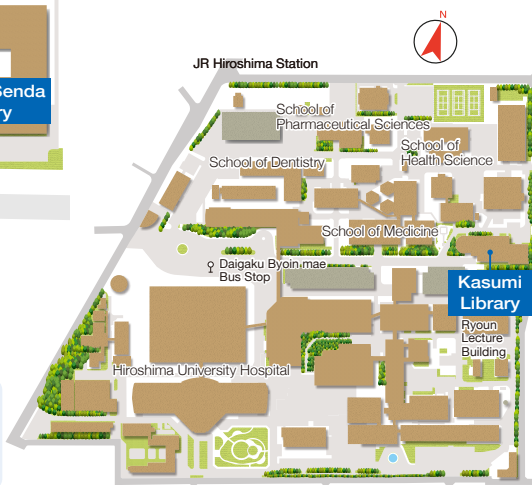
Access Take the bus, or the Hiroshima Electric
Railway No.1 bound for Hiroshima Port at JR Hiroshima station.
The nearest stop is 日赤病院前 [Nisseki Byoin mae].

Kasumi Library

Kasumi 1-2-3, Minami-ku,
Hiroshima, 734-8552
TEL.082-257-5902 FAX.082-257-5904
toshio-fukyu-hiro@office.hiroshima-u.ac.jp

Access

Take the bus at JR Hiroshima station.
The nearest stop is
大学病院前[Daigaku Byoin mae].



- Always bring your student or staff ID card.
- No food or drink in the libraries. Only bottled drinks are allowed in the libraries.
- Keep your cellular phone on silent mode. There is no designated place to talk on the phone inside any library buildings.

- Mass downloading of electronic materials is prohibited.
- Unauthorized photography or scanning of materials in the library is prohibited.
- Always keep valuables in your possession.
- Park your bicycle only in designated area.
- Please do not do anything that may cause trouble for others.



HIROSHIMA
UNIVERSITY
LIBRARY

For Student, Faculty & Staff

Library Guide



広島大学図書館

Hiroshima University Library

<https://www.lib.hiroshima-u.ac.jp/?lang=english>
Official X @HiroshimaU_Lib

Borrowing and Returning Materials

◆ Library Card

- Members of HU (Hiroshima University) : Please use your student or staff ID as a library card.
- Members of HU without student or staff ID : ID can be issued at your department.

◆ Circulation Policy

	Books	Back issues of Journals	AV materials
Undergraduates	10 items at each library, 3 weeks	5 items at each library, 1 day	3 items at each library, 1 week
Graduates	15 items at each library, 30 days	10 items at each library, 1 day	3 items at each library, 1 week
Faculty and Staff	20 items at each library, 30 days	10 items at each library, 1 day	3 items at each library, 1 week

* To use books and other materials from the East Library, please make a request through the library website.

* The following materials are for in-library use only. Reference books, newspapers, current issues of journals, some AV materials, rare books, etc.

* The loan period for a book will be extended for students during the spring, summer and winter vacations. Detailed information will be announced on the website.

◆ Borrowing Materials

Books & Audiovisual materials

student ID, staff ID or library card

Books & Audiovisual materials

Books can be checked out using the self-checkout machine. Audiovisual materials can be checked out at the circulation desk.

Journals

student ID, staff ID or library card

Journals

Fill out the application form for using journals and submit it to the circulation desk.

◆ Returning Materials

You can return a book to the circulation desk in any library. When the library is closed, please put it in the book drop.

- * Books cannot be returned to the East Library. Please return them to any other library instead.
- * If you have an overdue book, you cannot borrow, renew, or reserve other books newly. After returning the overdue books, you will not be able to borrow a book for a certain number of days depending on the number of days overdue.
- * If you have lost or damaged materials, you will be responsible for the replacement cost.
- * Do not put journals and AV materials in the book post. Please return them to the circulation desk in the library where you borrowed them.

◆ Renewing books

You can renew (extend) the loan period of books you have borrowed on the library website or by using the self-checkout machines in the library.

- * Not available at the East Library.
- * Books can be renewed up to twice.
- * Books that have been reserved by other users or that have passed the due date cannot be renewed.
- * AV materials cannot be renewed.

◆ Reserving books/Inter-Campus Books Delivery

You can make a reservation for a book that is currently borrowed by other users or apply for delivery of books from other campus libraries. Please apply via OPAC on the library website. (free shipping)

Photocopying

You can copy library materials with the photocopy machine in the library. After filling out the "Application form for photocopy", please make a copy of the material in compliance with the copyright law.

- * Available payment methods depend on each copy machines.
- * Not available at the East Library.

▼ Self-service

	Monochrome	Color
Photocopy	¥10(¥9) / sheet	¥50(¥45) / sheet

▼ Circulation desk

	Monochrome	Color
Printing Microforms [Central]	¥20 / sheet	

• Self-service (copying machine by coins or MYple (electronic money))
• (¥) is price of MYple.

Searching Materials & Other Related Services

◆ How to find Books, Journals and Journal Articles

Books, journals, and articles can be searched by entering keywords in a single search box. By switching tabs, you can select the material type you want to search.

Library website

URL <https://www.lib.hiroshima-u.ac.jp/?lang=english>

Online Public Access Catalog : books, journals, e-books, and e-journals held by HU

[OPAC](#)
[CiNii Research](#)
[Web of Science articles](#)
[Scopus articles](#)
[Other Japanese university libraries](#)
[National Diet Library](#)
[Overseas Libraries](#)
[Public libraries in the prefecture](#)

Basic Search Advanced Search ☐ contains review and tag

Academic Writing

Search result details

Bibliography Details 2 of about 215

Mastering academic writing
Bobbie Samuels & Jordana Garbati. -- SAGE, 2019. -- (Sage study skills).
<BB03372269>

Rating: ★★★★★
Tag: No tag is registered
Functions:
Review Details
URL: <https://opac.lib.hiroshima-u.ac.jp/webopac/BB03372269>

HoldingsList 1-1 of about 1

Click a location to display details.

No.	Volumes	Campus	Location	Collection	Call No.	Material ID	Status	Due Date	Reservation
0001		Higashi-Hiroshima (Central)	Central Lib. 2F		836.5/Sa-59	0100606135	Loaned out	2020/4/13	0 items Reserve

Click on the Location to see detailed information

Usage status. If "Loaned out" is displayed, you can reserve the book by clicking the "Reserve" button.

(An important tip for OPAC searchers)
You cannot search for articles by entering the article title and author. Search by the title of the journal in which the article is published.

Books are arranged in the order of call numbers for each location.

Call No. { 836.5 Sa-59 0100606135 }

◆ Databases

Databases of various fields and material types such as journal articles, newspaper articles, dictionaries and encyclopedias, dissertations, statistical data, etc. are available from the "database list" on the website. If you want to access them from off-campus, you need to use VPN service or single sign-on.

◆ Reference Service

We help you to search and look for materials you need. If you have any questions about collecting materials, please feel free to ask us from the "Reference Request Form" on the website or at the desk in each library.

◆ Guidance Programs

We provide guidance on how to use the library, how to search for materials, how to use databases, etc., and also makes videos on these topics available.

◆ Writing Tutorials (Writing Center)

The Writing Center provides tutoring for writing academic texts (papers, seminar presentations, theses, dissertations, etc.) in Japanese and English. Please visit Center's website for details.

◆ Book Purchase Requests

If books you want are not in HU, HU student can make a book purchase request. HU faculty can request to purchase recommended books for students. Please apply by "New Purchase Request" on the website.

◆ Interlibrary Loan/Copy Requests

If HU does not have the materials you need, you can borrow books from libraries at other universities or order copies of materials such as journal articles and some chapters of books. Please apply from "Interlibrary loan/copy Request" on the website. Shipping and copying fees are at your own expense.

◆ Visiting other university libraries

If you want to visit other university libraries, you may need to apply for a visit and a letter of introduction in advance, depending on the terms of use of the library. Please contact us at least one week before your planned visit from the "Reference Request Form" on the website.