

# How to search for materials in the library

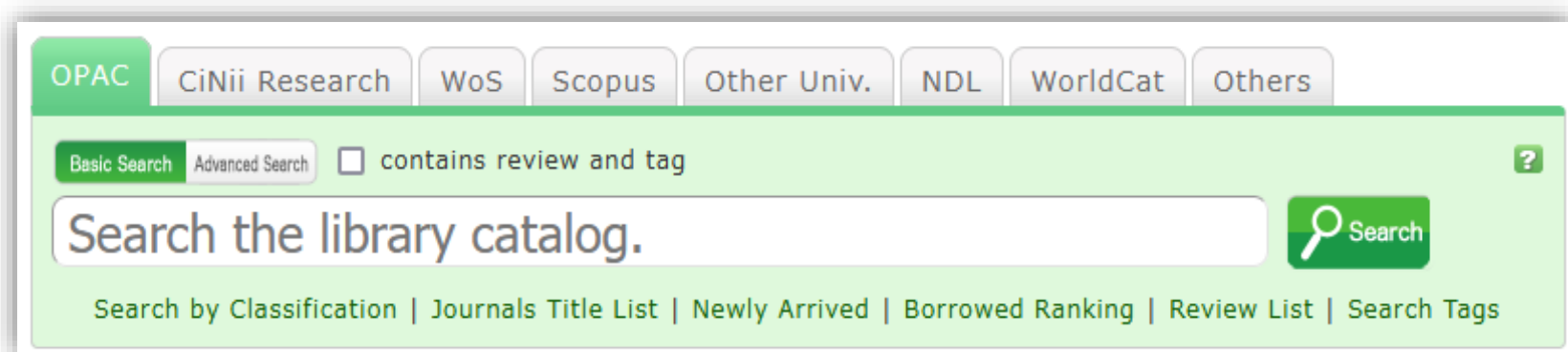


広島大学図書館  
Hiroshima University Library

### 3. How to search for materials in the library

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To search materials owned by Hiroshima University, you can use 2.2(3) OPAC Search on the library website.

A screenshot of a library's OPAC (Online Public Access Catalog) search interface. The interface has a light green header with several tabs: 'OPAC' (selected), 'CiNii Research', 'WoS', 'Scopus', 'Other Univ.', 'NDL', 'WorldCat', and 'Others'. Below the tabs, there are two search options: 'Basic Search' (selected) and 'Advanced Search'. A checkbox labeled 'contains review and tag' is also present. A large white search box contains the placeholder text 'Search the library catalog.'. To the right of the search box is a green 'Search' button with a magnifying glass icon. Below the search box, there are several links: 'Search by Classification', 'Journals Title List', 'Newly Arrived', 'Borrowed Ranking', 'Review List', and 'Search Tags'. A small question mark icon is located in the top right corner of the search area.

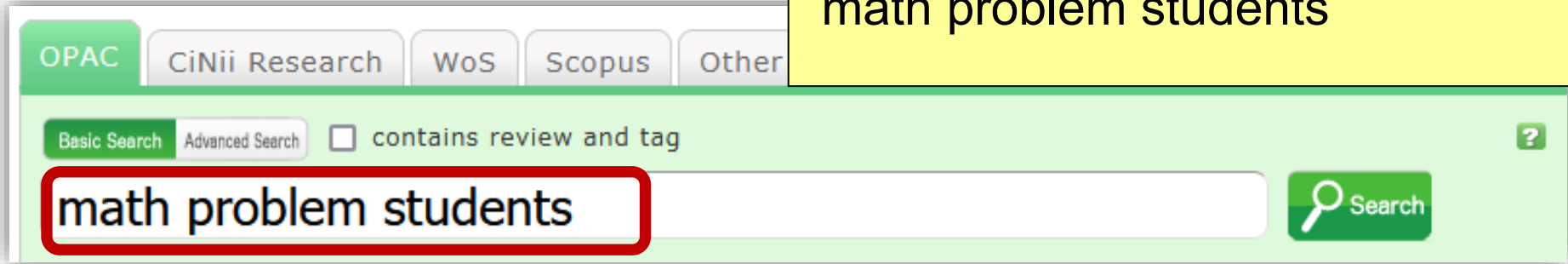
[How to]

1. Enter keyword(s) in the search box.
  2. Select materials you need from the search results.
  3. Check where they are located (for books and journals)
- For electronic materials use the university's internet connection

# 3.1 Search books:

## 3.1.1 Books

To search for books containing  
“math problem students”

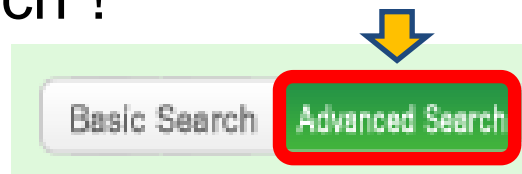


The screenshot shows the OPAC search interface. At the top, there are tabs for OPAC, CiNii Research, WoS, Scopus, and Other. Below these, there are buttons for Basic Search and Advanced Search, and a checkbox for 'contains review and tag'. The search bar contains the text 'math problem students', which is highlighted with a red rectangle. To the right of the search bar is a green button with a magnifying glass icon and the word 'Search'.

**Point**

If you know the book's title, enter it.  
You can also search by the name of  
author or publisher

✂ If you want to make more detailed search, press  
“Advanced search”!



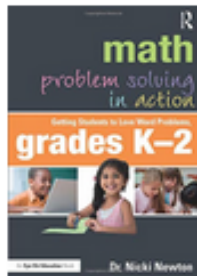
# If there are too many results:

By entering #keyword you can search for completely matching results. You can refine your search or use advanced search.

The screenshot shows a library search interface with several annotations:

- Advanced search:** A yellow box highlights the "Advanced Search" button in the top navigation bar.
- #Nature:** The search term "#Nature" is entered in the search bar.
- Refine Your Search:** A green box highlights the "Refine Your Search" sidebar on the left. It contains the following information:
  - only materials in the Library
  - Material Type**
    - Books (106)
    - Journals (4)
    - E-Books (1)
    - E-Journals (3)
  - Campus**
    - Higashi-Hiroshima (Central) (58)
    - Higashi-Hiroshima (East) (9)
    - Higashi-Hiroshima (West)
- Advanced Search Form:** A large green box highlights the "Advanced Search" form on the right. It includes fields for:
  - \*Material type: ☒ All, ☐ Books, ☐ Journals, ☐ E-Books, ☐ E-Journals
  - \*Campus: ☒ All, ☐ Higashi-Hiroshima (Central), ☐ Higashi-Hiroshima (East), ☐ Higashi-Hiroshima (West), ☐ Kasumi, ☐ Higashi-Senda
  - \*Location: Please select the campus. (dropdown)
  - Target: ☐ only materials in the Library
  - Keyword (dropdown), Title (dropdown), Authors name (dropdown), Publisher (dropdown)
  - \*Publication year: ( ) to ( )
  - ISBN/ISSN: ( )
  - NCID: ( )
  - Bibliography ID: ( )
  - Registration number: ( )
  - Material ID: ( )
  - Call No: ( )
  - Sort by: Year(Newest) (dropdown)
  - Code: ( )
  - \*Country code: ( ) Ref.
  - \*Language code: ( ) Ref.
  - Classification: ( ) Ref.
  - \*Material format: ( )
  - List count: 10 Items (dropdown)
- To refine your search choose from here:** A green speech bubble points to the "Refine Your Search" sidebar.

Search results are partially visible at the bottom, showing items like "The..." by Ajay S. and "Anth..." by Erle C.

[▲ Back to List](#)[Next ►](#)

Books

Math problem solving in action : getting students to love word problems, grades K-2

by Nicki Newton ; : pbk.  
<BB03363479>

Rating: ★★★★★

Tag: No tag is registered

Functions:



Bookmark



Tag



Output



Mail



Export

**Book information**  
(Title, author,  
year of publication, etc.)

[Review](#) [Details](#)

URL: <https://opac.lib.hiroshima-u.ac.jp/>

HoldingsList 1-1 of about 1

**Where is it  
in the university?**

Click a location to display details.

10 Items ▼

No.	Volumes	Campus	Location	Collection	Call No	Material ID	Status	Due Date	Reservati on
0001	: pbk	Higashi-Hiroshima (Central)	<a href="#">Central Library 2F</a>		<a href="#">375.41/N-68</a>	0130561152			0items <a href="#">Reserve</a>

Click a location to display details.

10 Items ▼

No.	Volumes	Campus	Location	Collection	Call No	Material ID	Status	Due Date	Reservation
0001	: pbk	Higashi Hiroshima (Central)	<a href="#">Central Lib 2F</a>		<a href="#">375.41/N-68</a>	0130561152			0 items <a href="#">Reserve</a>

## Details : how to find and maps

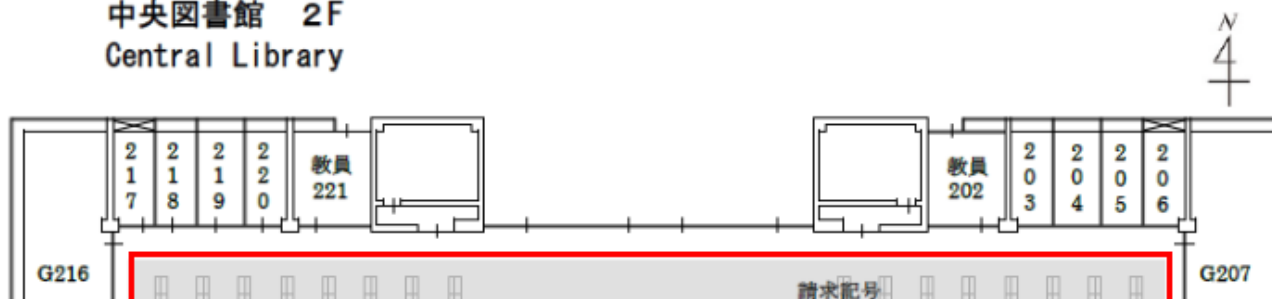
東広島キャンパス中央図書館2階

**Central Lib. / 2F** (Central Library at Higashi Hiroshima Campus)

和書(日本語・中国語・朝鮮語)と洋書(その他の外国語)で場所が分かれており、それぞれの中で請求記号の順に並んでいます。不明な点は図書館職員までお尋ねください。

Materials are arranged by the call number in each section of Japanese, Chinese and Korean books and the other foreign languages books. If you have any questions, to ask a library staff.

中央図書館 2F  
Central Library



# Call No : Where is the book on the shelves?

Click a location to display details.

10 Items ▾

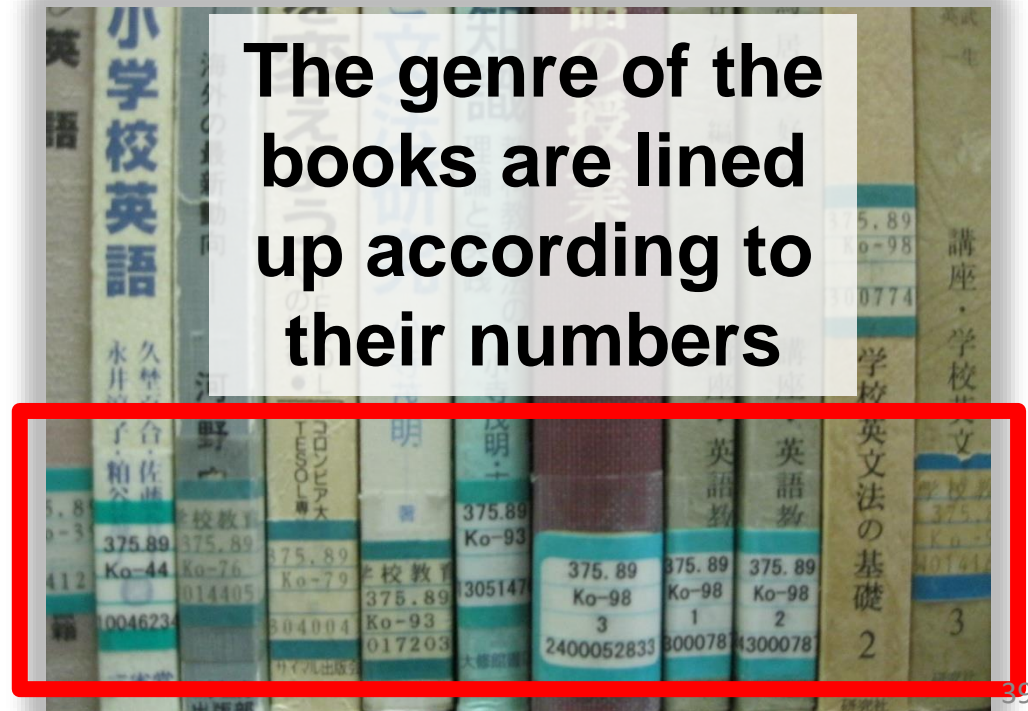
No.	Volumes	Campus	Location	Collection	Call No	Material ID	Status	Due Date	Reservation
0001	: pbk	Higashi-Hiroshima (Central)	<a href="#">Central Library 2F</a>		<a href="#">375.41/N-68</a>	0130561152			0 items <a href="#">Reserve</a>



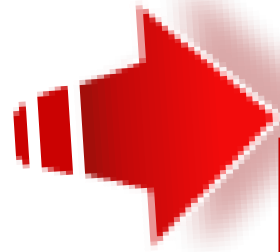
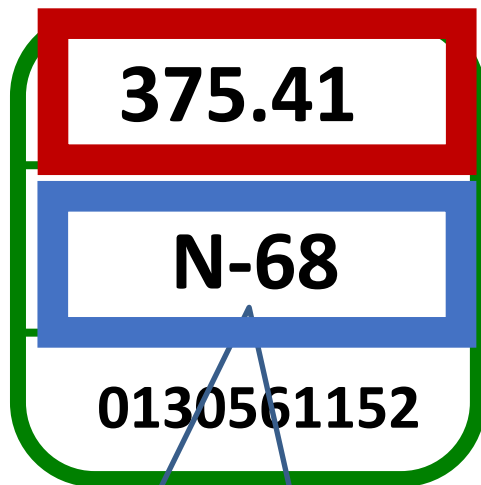
The label on the book

375.41
N-68
0130561152

The genre of the books are lined up according to their numbers



# What does the number mean ?



375. 41

**Classification  
(the genre of the book)**

300

: Social science

370

: Education

375

: Education curriculum

375.41

: Mathematics education

The second line of the call number is **the author's symbol**, which is the first letter of the last name symbolized by alphabets and numbers.

✂ That means that book on the same topic are located nearby





## NDC: Nippon Decimal Classification

0 General	1 Philosophy	2 History	3 Social Sciences	4 Natural Sciences
010 Libraries, Library & information science 020 Books, Bibliography 030 Encyclopaedias 040 General collected essays 050 General serial publications 060 Organizations 070 Journalism, Newspapers 080 General collections 090 Rare books, Local collections, Special collections	110 Special treatises on philosophy 120 Oriental philosophy 130 Western philosophy 140 Psychology 150 Ethics & morals 160 Religion 170 Shintoism 180 Buddhism 190 Christianity	210 History of Japan 220 History of Asia and the Orient 230 History of Europe and the West 240 History of Africa 250 History of North America 260 History of South America 270 History of Oceania & Polar regions 280 Biography 290 Geography, Topography, Travel	310 Politics 320 Law 330 Economics 340 Finance 350 Statistics 360 Sociology 370 Education 380 Customs, Folklore, Ethnology 390 National defence, Military science	410 Mathematics 420 Physics 430 Chemistry 440 Astronomy, Space science 450 Earth science 460 Biology 470 Botany 480 Zoology 490 Medicine, Pharmacology
5 Technology & Engineering	6 Industry and Commerce	7 Arts	8 Language	9 Literature
510 Construction, Civil engineering 520 Architecture 530 Mechanical engineering, Nuclear engineering 540 Electrical & Electronic engineering 550 Maritime & Naval engineering 560 Metal & Mining engineering 570 Chemical technology 580 Manufacturing 590 Domestic arts and sciences	610 Agriculture 620 Horticulture 630 Silk industry 640 Animal husbandry 650 Forestry 660 Fishing 670 Commerce 680 Transportation & Traffic 690 Communications	710 Plastic arts (sculpture) 720 Painting & Calligraphy 730 Engraving 740 Photography & Printing 750 Craft 760 Music & Dance 770 Theatre, Motion Pictures 780 Sports, Physical Education 790 Recreation, Amusements	810 Japanese 820 Chinese, other oriental languages 830 English 840 German 850 French 860 Spanish 870 Italian 880 Russian 890 Other languages	910 Japanese literature 920 Chinese literature, Other Oriental literature 930 English & American literature 940 German literature 950 French literature 960 Spanish literature 970 Italian literature 980 Russian & Soviet literature 990 Other language literature

## 3.1.2 E-books


Bibliography Details 35 of about 54 [Print](#)

[◀ Previous](#) [▲ Back to List](#) [Next ▶](#)

  **Early Music: A Very Short Introduction**  
Oxford University Press. <EB03300060>

**Rating:** ★★★★★

**Tag:** No tag is registered

**Functions:**  [Bookmark](#)

[▶ Review](#) [▶ Details](#)

URL:  [Select](#)

Links to Full-text

**Information about the book**  
(Title, author, year of publishing...)

**Terms of use**

**CLICK!** →

[この資料を見る See this item](#)

Platform
EBSCOhost Ebooks *タイトルごとの同時アクセス1 / *Simultaneous access for each title: 1

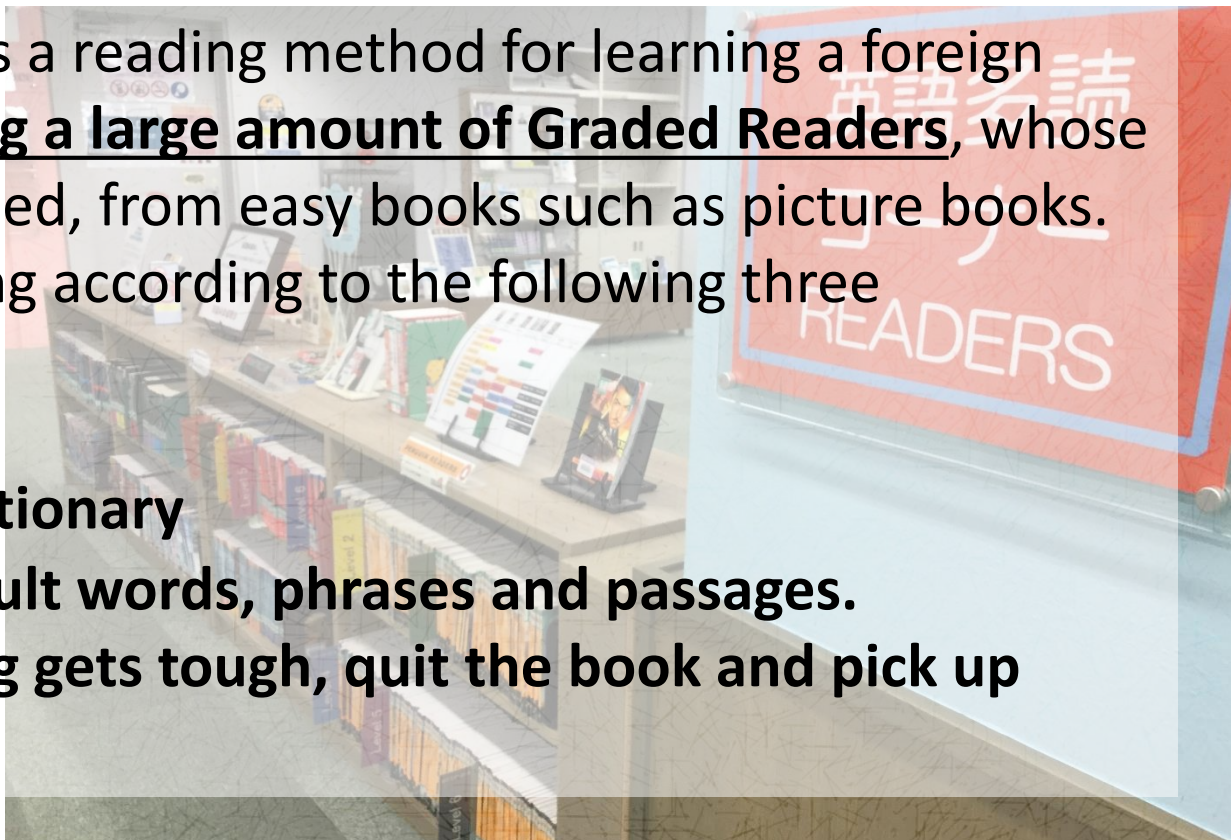
[▲ Go to the top of this page](#)

“Simultaneous access: 1” means that only one person can access the title at once. If you cannot access the book, try again after some time.

# Topics: E-books for Extensive reading

Extensive reading is a reading method for learning a foreign language by reading a large amount of Graded Readers, whose text levels are divided, from easy books such as picture books. Please enjoy reading according to the following three principles:

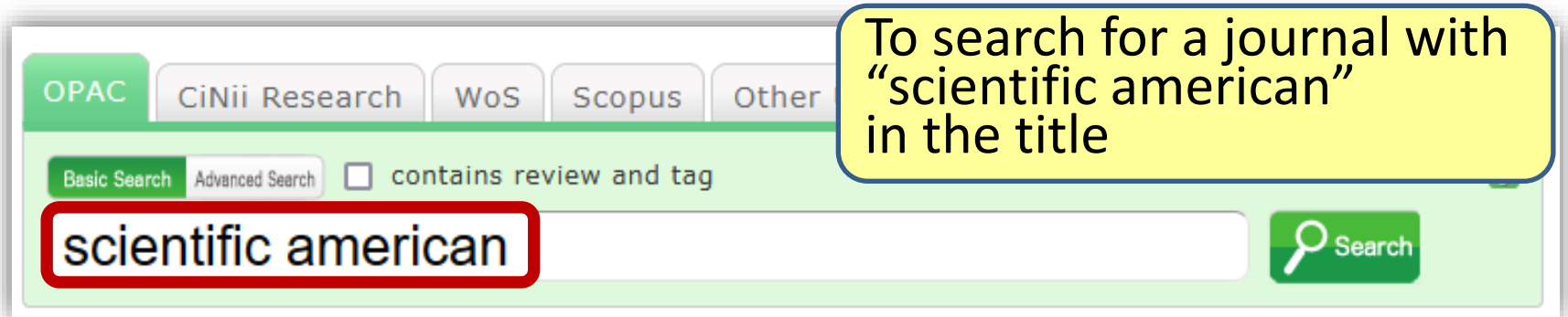
1. Don't use a dictionary
2. Skip over difficult words, phrases and passages.
3. When the going gets tough, quit the book and pick up another.



- Japanese: [にほんごたどくブックス](#)、[にほんごよむよむぶんこ](#) (Maruzen ebook library)
- English: [Online extensive reading library](#) (Institute for Foreign Language Research and Education)

## 3.2 Search Journals:

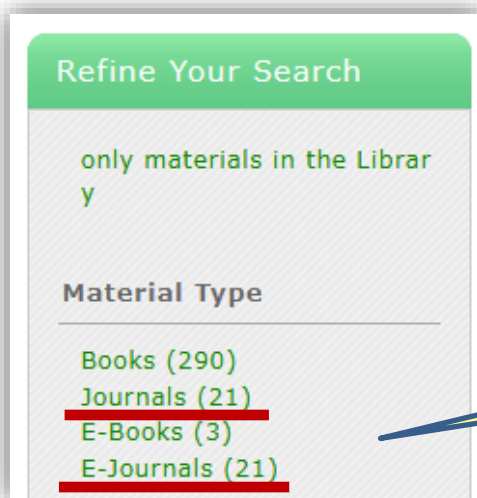
### 3.2.1 Journals



The screenshot shows a library search interface. At the top, there are tabs for 'OPAC', 'CiNii Research', 'WoS', 'Scopus', and 'Other'. Below these, there are buttons for 'Basic Search' and 'Advanced Search', and a checkbox labeled 'contains review and tag'. A search bar contains the text 'scientific american', which is highlighted with a red box. To the right of the search bar is a green 'Search' button with a magnifying glass icon. A yellow callout box points to the search bar with the text: 'To search for a journal with "scientific american" in the title'.

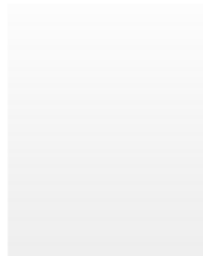
**Point**

When you search for a journal, enter its title.



The screenshot shows a 'Refine Your Search' sidebar. It has a green header with the text 'Refine Your Search'. Below the header, there is a section titled 'only materials in the Library'. Under this, there is a section titled 'Material Type'. Below this, there is a list of material types with their respective counts: 'Books (290)', 'Journals (21)', 'E-Books (3)', and 'E-Journals (21)'. The 'Journals (21)' and 'E-Journals (21)' items are underlined with red lines. A yellow callout box points to the 'Journals (21)' and 'E-Journals (21)' items with the text: 'If there are too many results, choose "Journals" or "E-Journals" from a menu on the left!'.

## Bibliography Details 22 of about 23

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Serials

Scientific American. New series

Vol. 1, no. 1 (July 2, 1859)-. -- Munn & Co, 1859. <SB02377671>

Rating: ★★★★★

Tag: No tag is registered

Functions: Bookmarks

**Information about the journal**  
(Title, publisher, year of publishing...)

URL:

Select

## Collective HoldingsList 1-7 of about 7

Click a book volume to display details about the collection.

unavailable because all were packed in containers for the transfer to the Central Library.

10 Items ▼

No.	Campus	Location	Call No	Volume	Available Years/Months	Accession status	Alert
0001	Higashi-Hiroshima (Central)	Central Library 1F or 3F					

**Where is it in the university?**

# Volume : what issue is there in the university?

10 Items ▾							
No.	Campus	Location	Call No	Volume	Available Years/Months	Accession status	Alert
0001	Higashi-Hiroshima (Central)	Central Lib 1F or 3F		3-4, 125-129, 131, 186, 187(1-4, 6), 188-191, 192(1-4, 6), 193-195, 196(1, 3), 224-264, 265(1, 3-6), 266-293, 294(1-6), 295-296, 297(1-2, 4-6), 298-300, 301(1-2, 4-6)	1921-2009		
0002	Higashi-Hiroshima (Central)	Science / Physical science		280-300, 301(1-6)	1999-2009		

Symbols	Meaning	Example
- [hyphen]	<b><u>All the volumes</u></b> between the hyphenated numbers are there.	298-300 → There are all volumes from 298 to 300.
, [comma]	Volumes(numbers) not listed are <b><u>missing issues.</u></b>	301(1-2, 4-6) → Volume 301 No. 5 is missing

10 Items ▾

No.	Campus	Location	Call No	Volume	Available Years/Months	Accession status	Alert
0001	Higashi Hiroshima (Central)	Central Lib 1F or 3F		3-4, 125-129, 131, 186, 187(1-4, 6), 188-191, 192(1-4, 6), 193-195, 196(1, 3), 224-264, 265(1, 3-6), 266-293, 294(1-6), 295-296, 297(1-2, 4-6), 298-300, 301(1-2, 4-6)	1921-2009		
0002	Higashi Hiroshima (Central)	Science / Physical		280-300, 301(1-6)	1999-2009		

## Information: How to find and map

### 東広島キャンパス中央図書館1階/3階

#### Central Lib. / 1F or 3F (Central Library at Higashi Hiroshima Campus)

年鑑・白書を除く今年発行分は1F新着雑誌コーナーに、それ以外のバックナンバーなどは3Fに、それぞれタイトルの五十音・アルファベット順で並んでいます。不明な点は図書館職員までお尋ねください。

Materials published this year, excluding yearbook and white paper, are in the Current Periodicals section on 1F, and the others are on 3F. The materials are arranged by the Japanese syllabary to A-Z order of title in each sections. If you have any questions, to ask a library staff.

#### 中央図書館 3F



# The journals are lined up:

- The order of titles:


あーん

A-Z

- There are **no numbers** like on the books




## 3.2.2 E-journals



Nature  
[Macmillan Journals Ltd., etc.]. <SJ03234106>  
E-Journals

Rating: ★★★★★

Tag: No tag is registered

Functions:  Bookmark  Tag  Output  Mail  Export

Links to Full-text

**Available from 1869 until 1923**



**Terms of use & links**

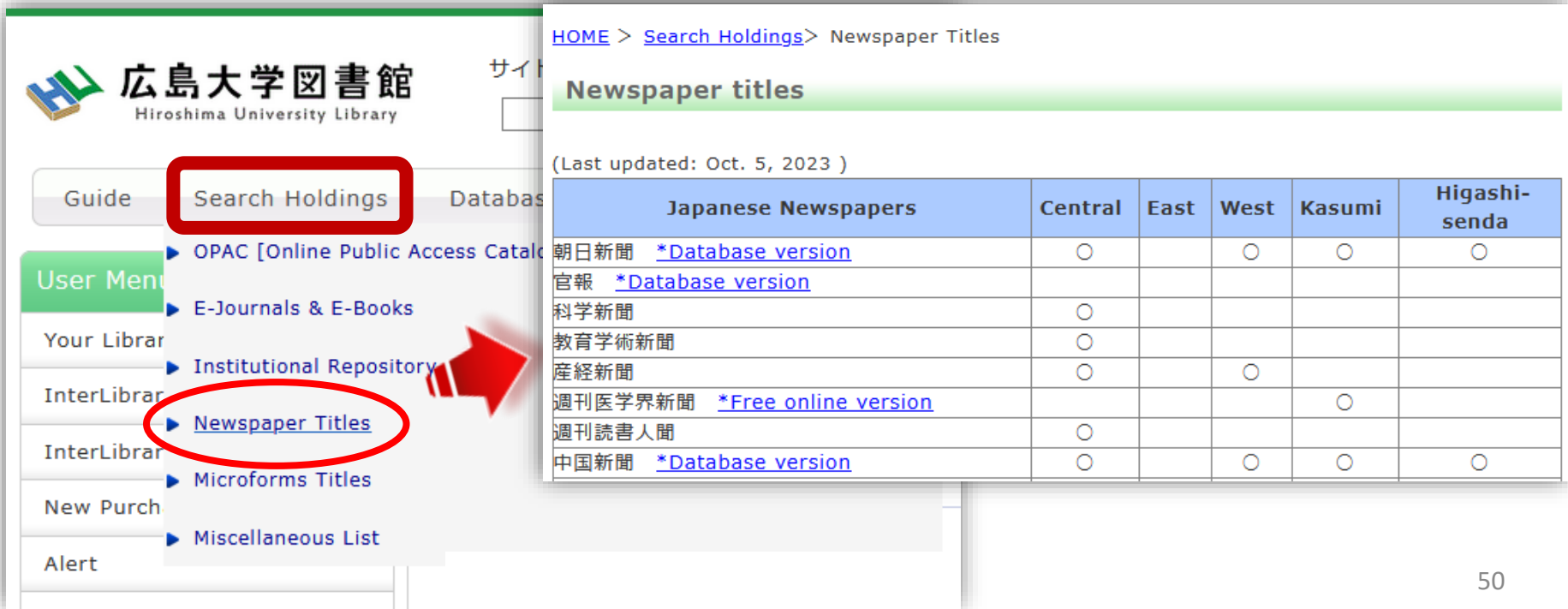
Link	Platform
Available from 1869 until 1923	Biodiversity Heritage Library
Available from 1997 until 2015	EBSCOhost Academic Search Complete
Available from 1869 volume: 1 issue: 1	Nature

**NOTE: Download only the articles you need.**

Mass download of articles is prohibited by contract with the publisher. In some cases, e-journals may not be available throughout the university. Please use it with sufficient caution.<sup>49</sup>

# Search Newspapers

- A list of newspaper titles in each library can be found on the website. (HOME > Search Holdings> [Newspaper Titles](#) )
- Reduced, micro and electronic editions can be searched on the OPAC.



HOME > [Search Holdings](#)> Newspaper Titles

## Newspaper titles

(Last updated: Oct. 5, 2023 )

Japanese Newspapers	Central	East	West	Kasumi	Higashi-senda
朝日新聞 <a href="#">*Database version</a>	○		○	○	○
官報 <a href="#">*Database version</a>					
科学新聞	○				
教育学術新聞	○				
産経新聞	○		○		
週刊医学界新聞 <a href="#">*Free online version</a>				○	
週刊読書人間	○				
中国新聞 <a href="#">*Database version</a>	○		○	○	○

# Access to E-journals and E-books from off-campus

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- Except for free (open) access content on the Internet, E-journals and E-books need to be accessed **on the campus network**.
- If you want to use them from **off-campus** such as at home, you need to use **VPN service** or **single sign-on**.
  - If you want to use the campus network on your laptop or smartphone, please connect to the Wi-Fi provided by the Information Media Center. (NOTE: "**HU-CUP**" can be used. "eduroam" is not available.)
  - Some databases may not be accessible from off-campus due to the publisher's terms of use. (e.g. Beck-online, UpToDate)

Cf. [Off-Campus Access to E-resources](#)

# Use of VPN service #1

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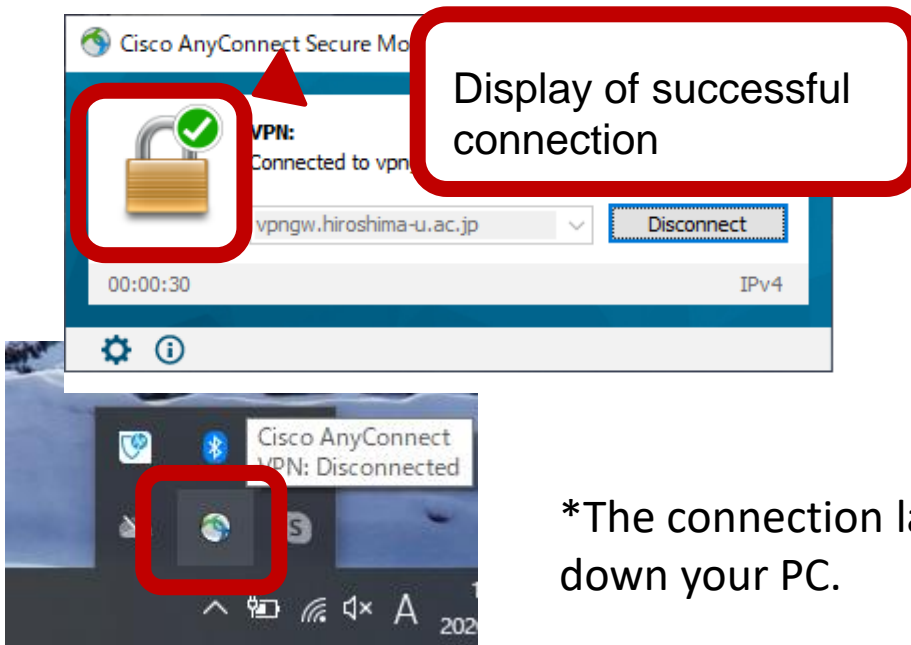
- Requires **software or app** download and configuration on your device
- For software or apps to download, check the Hiroshima University Information Media Center's **[VPN \(SSL-VPN\) service page](#)**.

# Use of VPN service #2

## A VPN connection is required for each use.

Log in to the application with your Information Media Center account and password.

### ●for PC



### ●for Smartphone



\*The connection lasts until you disconnect yourself or shut down your PC.

# Single Sign-in Usage

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- Simply **Institutional or Shibboleth Login\*** with **your student ID and password** for each database or electronic resource.

\*They have a different entrance from normal login. See the information on [the library website for specific usage](#).

- This service is **not compatible with all electronic resources**.
- We recommend using a **VPN service**.

## Exercises 1-3

Search for materials on [OPAC](#) and answer the following questions.

1. You are looking for the following **books**. Answer the location and call number.

Title: **Renewable energy: a very short introduction**

Publisher: **Oxford University Press**

Location: ( )

Call number: ( )

2. You are looking for the following **E-book**. Answer the number of simultaneous accesses to this E-book.

Title: **The Routledge Student Guide to English Usage: A Guide to Academic Writing for Students**

Publisher: **Routledge**

Simultaneous access for each title: ( )

3. You are looking for **a specific volume of the following journal**. Answer the location where the corresponding volume is held.

Title: **Language education & technology**

Volume: **55**

Location: ( )